

## Privacy Statement

Re-place b.v. supports employees of companies and other parties who move to the Netherlands and Belgium. In doing so, it processes personal data. Re-place b.v. processes personal data with due care and in accordance with the law. We would like to provide the following information about this.

### 1. Data Controller

The data controller who is responsible for the processing of personal data is Re-place b.v., Caliskamp 7, 1251 XJ Laren, registered in the trade register with number 63637367.

### 2. What personal data; source

Re-place b.v. processes the following personal data:

- Name, address, place of residence, e-mail, telephone;
- Gender, nationality, and optionally (place and date of birth, marital status), family members;
- Other information that is necessary in view of the services to be provided by us, such as the employer, date of relocation, accommodation requirements, information about pets.

We generally obtain your personal data from yourself or through your relocator.

### 3. The purpose and legal basis of the data processing

Re-place b.v. processes personal data for the following purposes:

- Arranging temporary facilities such as temporary housing facilities, transport, rental car;
- The handling of complaints and disputes;
- Providing information to expats and employers and promotion of our services;
- Archiving purposes;
- Compliance with legal obligations.

The legal basis for the processing is that the processing is necessary for the performance or the entering into of a contract between Re-place b.v. and you, for the compliance with legal obligations and for the representation of legitimate interests of Re-place b.v. and the users of our services. These legitimate interests include the ability for us to offer our services and the ability for expats and their employers to use them.

We also request your permission for sending commercial e-mail, this permission can be withdrawn at any time through mail.

### 4. Recipients of personal data

In principle, we only share your personal data with third parties if this is necessary for the performance of our services. In that context, for example, data can be shared with:

- Real estate agents, landlords;
- Moving companies;
- Your employer;
- Other third parties, if Re-place b.v. is obliged to do so on the basis of a legal obligation or court order.

### 5. Transfer of personal data outside the European Union

We will not transfer your personal data outside the European Union, unless this is necessary for the performance of our services. In such cases - insofar as the country concerned does not have an adequate level of protection as referred to in Article 45 of GDPR - the transfer will take place on the basis of appropriate safeguards as referred to in Article 46 of GDPR, or in accordance with one of the conditions referred to in Article 49 of GDPR, if for example the transfer is necessary for an agreement between you and Re-place b.v., or for the performance of an agreement concluded in your interest between Re-place b.v. and a third party, for example your employer, or because you have agreed to the transfer.

## **6. Retention of personal data**

We do not store your data for longer than necessary for the purposes mentioned under 3. Any data will be deleted no later than 5 years after the end of our assignment, unless the data must be retained for a longer period in connection with a legal obligation.

## **7. Cookies**

Re-place b.v. doesn't use cookies for its website.

## **8 . Your rights**

You have the right to request Re-place b.v. access your personal data. If the information is incorrect, incomplete or irrelevant, you have the right to request rectification. You also have the right to object to the processing and to request Re-place b.v. to delete the data.

Insofar as the processing is based on your consent, you have the right to withdraw the permission at any time. Withdrawal does not affect the lawfulness of the processing on the basis of the consent before it is withdrawn.

If you wish to make use of your aforementioned rights, please contact Re-place b.v. by e-mail using the contact details provided below. Re-place b.v. makes a decision on your request within four weeks.

You also have the right to lodge a complaint with the supervisory authority. The competent supervisory authority is the Dutch Data Protection Authority ([www.autoriteitpersoonsgegevens.nl](http://www.autoriteitpersoonsgegevens.nl)).

## **9 . Contact**

For questions or comments about the processing of your personal data, and to use your above mentioned rights, please contact Re-place b.v. through:

Caliskamp 7  
1251 XJ, Laren  
The Netherlands  
[info@re-place.nl](mailto:info@re-place.nl)